



**Brighton & Hove
City Council**

COUNCIL ADDENDUM

4.30PM, THURSDAY, 25 MAY 2023

COUNCIL CHAMBER - BTH

ADDENDUM

ITEM		Page
10	REVIEW OF POLITICAL BALANCE AND APPOINTMENT OF COMMITTEES AND OUTSIDE BODIES 2023/24	5 - 46

Subject:	Review of Political Balance 2023/24		
Date of Meeting:	25 May 2023		
Report of:	Chief Executive		
Contact Officer:	Name:	Elizabeth Culbert	Tel: 01273 291515
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Ward(s) affected:	All		

FOR GENERAL RELEASE

Note: The special circumstances for non-compliance with Council Procedure Rule 3, Access to Information Procedure Rule 5 and Section 100B(4) of the Local Government Act 1972 (as amended), (items not considered unless the agenda is open to inspection at least five days in advance of the meeting) were that ongoing discussions with the Groups were not concluded in time for the report to be included with the agenda. The urgency requiring a decision to be made at Annual Council arises from the requirement in the Local Government & Housing Act 1989 to review the representation of political groups on Committees at, or as soon as practicable after, the Annual Meeting of the Council

1. PURPOSE OF REPORT AND POLICY CONTEXT:

- 1.1 The Council is required at, or as soon as practicable after, each Annual Meeting of the Council to review the allocation of seats to political groups.
- 1.2 The purpose of this report is to appoint and/or re-appoint the Committees, Sub- Committees and Joint Committees of the Council and to appoint council representatives to Outside Bodies and Partnerships,

2. RECOMMENDATIONS:

- 2.1 That the Council agrees the four Committees with their terms of reference as set out in Appendix 1 to replace the Environment, Transport and Sustainability Committee and the Tourism, Equalities, Communities and Culture Committee with immediate effect;
- 2.2 That the Council delegates power to the Chief Executive and the Executive Director for Governance, People and Resources, after consultation with the Leader and the Chair of the relevant Committee, to determine the frequency of the meetings and the meeting dates for the Committees set out at Appendix 1;
- 2.3 That the Council appoints/re-appoints its Committees with the sizes and allocation of seats between political groups as set out in Appendix 2 to the report;
- 2.4 That having received nominations to the Committees, Sub-Committees, Joint Committees and Area Panels, as detailed in Appendix 3 to the report, such nominations be agreed, and the Committee places filled accordingly;

- 2.5 That those Members listed as Chair, Deputy Chair and Opposition Spokesperson of the respective Committees and Sub- Committees in Appendix 3 be appointed to those positions;
- 2.6 That an Urgency Sub-Committee for each Committee be appointed, by that Committee, in accordance with Procedure Rule 22, such Committee being politically balanced but not to be included in the total number of seats for the purpose of allocating seats;
- 2.7 That having regard to 2.3. above, it be agreed that for the purpose of enabling meetings of the Personnel Sub-Committee Appeals Panel and Licensing Panels to be convened without disproportionate difficulty, the make-up of such panels need not be politically proportionate, and the Council further agrees:
- (i) Although the Panels have the Members referred to in Appendix 2 as their standing Members, the Council agrees that, where any of the 3 Members are not available:-
 - (a) any Member of the Council who has received appropriate training shall be eligible to sit on the Personnel Appeal Panel; and
 - (b) any Member of the Licensing Committee who has received the appropriate training shall be eligible to sit on the Licensing Panel
 - (ii) That the Head of Democratic Services be authorised to set up the Panel(s) as and when needed with the permanent Members or, where any of them is not available, by including any other eligible Member of the Council or Committee as appropriate;
 - (iii) The arrangements in this report are intended to operate as "alternative arrangements" pursuant to section 17 of the Local Government & Housing Act 1989 and Regulation 20 of the Local Government (Committees and Political Groups) Regulations 1990.
- 2.8 That Council appoints Members/representatives to Outside Bodies and Partnerships as listed in Appendix 4 to the report;
- 2.9 That the Lead Members' roles and designated Members listed against those roles as detailed in Appendix 5 to the report be noted;
- 2.10 That the Chief Executive and Executive Director, Governance, People & Resources be authorised to take all steps necessary or incidental to the implementation of the recommendations in this report and that the Executive Director Governance, People & Resources be authorised to amend and re-publish the Council's constitutional documents to incorporate the changes.
- 3. CONTEXT / BACKGROUND INFORMATION:**
- 3.1 The political composition of the Council is Labour (38 Members), Green (7 Members), Conservative (6 Members), Brighton & Hove Independent Group (2 Members) and 1 Independent Member. Section 15(1) of the Local Government & Housing Act 1989 requires the Council to review the

representation of the different political groups on Committees and sub-Committees:

- At, or as soon as practicable after, the Annual Meeting of the Council; or,
 - Where notice is received of a change in the composition of political groups.
- 3.2 The Chief Executive is under a duty, whenever such a review takes place, to submit a report to the Council showing what allocation of seats would in their opinion best meet the requirements of Section 15 of the 1989 Act.
- 3.3 The Council's duty to determine the allocation of seats is prescribed by Section 15 of the Local Government & Housing Act 1989 (specifically sub-sections (3) to (5). These do not impose any specific requirement on the Council to consult the political groups as to which Committee seats should be allocated to which group – this only applies to the actual appointment of Members to particular seats once they are allocated to political groups.
- 3.4 The Council's duty is to give effect, so far as reasonably practicable, to the following principles:-
- (a) All seats are not allocated to the same Group,
 - (b) The majority of the seats go to the Group (if any) which has an overall majority on the Council (i.e. more than 27 seats),
 - (c) Subject to the above two principles, that the number of seats on the total of all the Committees/sub-Committees allocated to each Group bears the same proportion to the proportion on the Full Council, and
 - (d) Subject to (a) and (c), that the number of seats on each Committee/sub-Committee allocated to each Group bears the same proportion to the proportion on the Full Council.

Overall Political Group split on the Council

- 3.5 There are 116 seats across all Committees to be allocated and the initial allocation was calculated as follows:

Party	Seats on the Council	Initial Allocation (rounded)	Proposed Allocation
Labour	38	81.63 (82)	83
Green	7	15.04 (15)	15
Conservative	6	12.89 (13)	13
B&H Independent	2	3.70 (4)	4

Independent 1 1.85 (2) 1

Committee Sizes and Review of Committees

- 3.6 The total number of Committee places (excluding sub-Committees) used for the determination of the allocation of seats to the political groups is 116 as detailed in Appendix 1. (Note that the Political Balance Regulations do not apply to the Licensing Committee (2003 Act) or the Health & Well Being Board or its sub-Committee).
- 3.7 The proposed allocation of places on each of the Committees as detailed in Appendix 2 to the report takes into account the principles referred to in paragraph 3.4 and has regard to the convention that the Council has abided to to offer one seat to the Independent Member.
- 3.8 The allocations proposed in paragraph 3.5 above have been further adjusted to redistribute 3 seats from the Brighton & Hove Independent Group as the Group did not wish to take up those seats. The final allocations of seats is therefore:-
- **Labour - 85**
 - **Green - 16**
 - **Conservative - 13**
 - **Brighton & Hove Independent Group – 1**
 - **Peter Atkinson – 1.**

This outcome ensures that all Committees have a full membership.

3.9 Review of Committees

- 3.9.1 The Council is required to keep the constitutional arrangements, including the number and remit of Committees under review. This takes account of the need for an efficient dispatch of business, the need to ensure a logical and coherent grouping of functions and the Council's priorities.
- 3.9.2 Taking the above into account, it is proposed to review the Committees and replace the ETS and TECC Committees with new Committees as follows:-
- City Environment, South Downs & the Sea
 - Transport & Sustainability
 - Culture, Heritage, Sport, Tourism & Economic Development
 - Equalities, Community Safety & Human Rights
- 3.9.3 The terms of reference of the above four Committees are set out in Appendix 1 to the report. The creation of revised arrangements is intended to ensure an enhanced focus on City Services, Environmental, Tourism & Sport and Equalities & Community Safety issues. The arrangements will be organised so that the provision of additional Committees will be cost neutral, through disbanding 21 Member Working Groups as well as Committee and Sub-Committee pre-meetings. The frequency of meetings for Committees will be

kept under review, as will the volume of work at each Committee to ensure this is manageable within existing officer resources. There will be no additional burden on the Member Allowances budget. All Chairs and Deputy Chairs from the Administration will take a reduction in their SRA to cover the cost of the SRAs for all new Chair and Deputy Chair positions.

- 3.9.4 Given the changes to the Committees, the Council's meetings calendar as agreed by the Policy & Resources Committee needs to be reviewed. Rather than waiting until the next meeting of the Strategy, Finance & City Regeneration Committee, it is proposed that Council delegates power to the Chief Executive and the Executive Director for Governance, People and Resources, after consultation with the Leader and the Chair of the relevant Committee, to determine the frequency of the meetings and the meeting dates as they affect the four Committees listed above. It is proposed to contain any changes to the four Committees and the rest of the meetings calendar will remain unaffected.
- 3.9.5 The names of the Committees have been reviewed and refreshed to clearly reflect the priorities and focus of those Committees and the new names are as detailed in Appendices 2 and 3.

3.10 Outside Bodies and Partnerships

- 3.10.1 The list of appointments to Outside Bodies and Partnerships is attached as Appendix 4, with the allocation of seats and the nominated membership listed alongside each body, together with the length of tenure.

3.11 Lead Member Roles

- 3.11.1 Lead Member Roles are listed in Appendix 5. The designated Member for each role is anticipated to be a spokesperson for that area on behalf of the Council and the Administration. This will be reviewed by the Chief Executive and Leader of the Council to determine whether there is a need to make any changes to the roles or designations.

4. ANALYSIS & CONSIDERATION OF ANY ALTERNATIVE OPTIONS

- 4.1 The proposed Committee allocations are in keeping with the Regulations governing the political balance of Committees.

5. COMMUNITY ENGAGEMENT & CONSULTATION

- 5.1 The Leaders of the political groups have been consulted on the proposed allocations and notification of nominations for Committee membership and Outside Bodies have been provided. Details of these nominations are listed in appendices 3 and 4.

6. CONCLUSION

- 6.1 Having taken into consideration the number of Committees and seats available for the distribution of places between the Groups represented on the Council, the allocations proposed are considered to be the most compatible with the requirement of the Regulations.

7. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 7.1 All associated costs for the payment of Members Allowances relating to the arrangements outlined in the above report are expected to be met within the existing Members' Allowances budget.

Finance Officer Consulted: Nigel Manvel

Date: 240523

Legal Implications:

- 7.2 The proposals in this report comply with Section 15(1) of the Local Government & Housing Act 1989, which sets out the duty and principles regarding the allocation of seats to political groups.

Lawyer Consulted: Elizabeth Culbert

Date: 240523

Equalities Implications:

- 7.3 The Regulations provide for the distribution of seats amongst the political groups on an equitable basis.

Sustainability Implications:

- 7.4 There are no sustainability issues arising from the report.

SUPPORTING DOCUMENTATION

Appendices:

Appendix 1 – Terms of Reference of new Committees

Appendix 2 – Allocation of Seats on Committees and Sub Committees

Appendix 3 – Membership of Committees, Sub-Committees and Area Panels

Appendix 4 – Appointments to Outside Bodies and Partnerships

Appendix 5 - Lead Member roles

Documents in Members' Rooms

None

Background Documents

None

CITY ENVIRONMENT, SOUTH DOWNS & THE SEA COMMITTEE

Explanatory Note

This Committee is responsible for the council's functions relating to waste, parks and open spaces, environmental health, coast protection and trading standards.

Delegated Functions

1. Parks and Open Spaces

To exercise the Council's functions in relation to parks and open spaces to the following extent:-

- (a) provision, management and control of parks and open spaces (except those held for housing purposes);
- (b) making countryside management arrangements in liaison with the South Downs National Park Authority and other environmental bodies;
- (c) provision, management and control of allotments and smallholdings;
- (d) as commons registration authority.

2. Environmental Health

To exercise the Council's functions in relation to environmental health, air and water pollution control, health and safety at work (except in so far as it relates to the Council as an employer), public conveniences, food safety, control of nuisances, including noise control and control of dogs.

3. Trading Standards

To exercise the Council's functions regarding trading standards, including but not limited to consumer protection, product safety, fair trading, metrology, food standards and animal health.

4. Waste

To exercise the Council's functions in relation to waste and as waste collection authority, waste disposal authority and litter authority, including dealing with litter, street cleansing, abandoned vehicles and dog fouling.

5. Water environment

To lead on the Council's community leadership, advocacy and partnership roles in relation to the protection and enhancement of the water environment.

6. Coast Protection and Flood Defence

To exercise the Council's functions as a coast protection authority and a lead local flood authority.

7. Scrutiny of Flood and Coastal Erosion Plans

To undertake the scrutiny of flood and coastal erosion plans as required by the Localism Act 2011.

8. Bereavement and Coroner's Services

To exercise the Council's functions in relation to bereavement services and the Coroner's service.

9. Public Space

To exercise the council's functions regarding spaces to which the public have rights of access and consisting of the highway, street furniture on the highway and open spaces or parts of open spaces immediately adjacent to the highway to which the public have access.

TRANSPORT & SUSTAINABILITY COMMITTEE

Explanatory Note

This Committee is responsible for the council's functions relating to highways management, traffic management and transport, parking and sustainability.

Delegated Functions

1. Traffic Management and Transport

- (a) To manage the provision of transport services for service departments including home-school transport and transport for social services;
- (b) To exercise the Council's functions in relation to traffic management and transport and as traffic authority, including but not limited to public passenger transport, the co-ordination of transport for service users and external partnerships connected to public passenger transport;
- (c) To consider and make decisions on rights of way issues where objections have been received and not withdrawn or otherwise resolved;
- (d) To consider and make decisions on proposed traffic regulation orders where either six or more objections have been received in and have not been resolved or one or more members have opted to 'call in' any proposal to make a traffic regulation order, whether or not any objection(s) have been received in.
- (e) To exercise the Council's powers regarding travel concessions.

2. Parking

To exercise the Council's functions in relation to parking, including on and off street parking and civil parking enforcement.

3. Highways Management

To exercise the Council's functions in relation to all highways matters and as highway authority, street authority, bridge authority, including but not limited to highways, bridges, private streets and rights of way.

4. Sustainability

To co-ordinate the Council's role and response to cross-cutting sustainability issues such as reducing carbon emissions, projections of a changing climate locally, improving resource efficiency and developing sustainable energy.

EQUALITIES, COMMUNITY SAFETY & HUMAN RIGHTS COMMITTEE

Explanatory Note

This committee has overall responsibility for co-ordinating the Council's approach to equalities, communities and the third sector, including all matters relating to community safety and inclusion. The Committee discharges its functions by either making decisions itself or, as necessary, making recommendations to the most appropriate body. Some of its terms of reference overlap with other committees. Where this is the case, the relevant committees have concurrent delegations.

Delegated functions

To discharge the Council's functions relating to equalities, community safety, neighbourhoods and community development and the third sector. The Committee exercises its functions with due regard to the need to prevent people from being drawn into terrorism, while co-ordinating through its Prevent Board the Council's delivery of its statutory Prevent duty imposed by the Counter-Terrorism and Security Act 2015.

1. Equalities

To discharge the Council's functions regarding equalities, inclusion and Human Rights.

2. Community safety

To discharge the Council's functions regarding community safety, crime and disorder and associated matters in particular where these require member-level engagement and consultation with the community.

NOTE: The committee will work in conjunction with the Brighton & Hove Community Safety Partnership and the work of the two bodies will be co-ordinated to ensure that they complement each other and avoid duplication where possible.

3. Community and voluntary sector

To develop, oversee and make decisions regarding the implementation of the Council's Communities and Third Sector policies, investment in and support to the community and voluntary sector.

4. Crime and Disorder Committee

To be the designated Crime and Disorder Committee as required under the Police and Justice Act 2006.

5. Neighbourhood and community development

To monitor and review the operation of any neighbourhood based delivery of services and make recommendations as necessary.

6. Prevent duty

- a) Carrying out its functions with due regard to the statutory Prevent duty imposed by the Counter-Terrorism and Security Act 2015, which requires the Council to have due regard to the need to prevent people being drawn into terrorism.
- b) Monitoring risk and otherwise co-ordinating Prevent activity across the Council's functions through the Prevent Board.

7. Active Citizenship and Community Resilience

- a) To develop, oversee and make decisions regarding proposals to increase active citizenship and make recommendations to Policy & Resources Committee.
- b) To develop, oversee and make decisions regarding proposals to improve community resilience and make recommendations to Policy & Resources Committee.

8. Refugee and Migrant Integration

To oversee plans and programmes of support for resettling refugees and asylum seekers, bringing communities together and ensuring people are welcome, including City of Sanctuary commitments.

9. Modern Slavery

To approve the Council's Modern Slavery Statement

10. Libraries Service

To oversee the Council's Libraries and information service and recommending the Libraries Plan to full Council for approval.

CULTURE, HERITAGE, SPORT, TOURISM & ECONOMIC DEVELOPMENT COMMITTEE

Explanatory Note

The Committee has responsibility for co-ordinating the Council's approach to economic growth & regeneration, culture, tourism and leisure and planning policy.

Delegated Functions

1. Building Control

To exercise the Council's functions regarding building control.

2. Conservation and Design

To exercise the Council's functions in relation to conservation and design including the Hove Borough Council Act 1976.

3. Culture, Arts and Heritage

To exercise the Council's functions in relation to culture, including arts, entertainment, cultural activities and heritage.

4. Economic Growth and Regeneration

(a) To exercise the Council's functions regarding the promotion of economic growth and the establishment or development of business sectors. This includes partnerships for the purposes of advancing the local economy such as with the city's universities.

(b) To promote and develop the economic fundamentals of Brighton & Hove in areas such as adult skills, productivity and development sites.

5. Events

To exercise the Council's functions in relation to events, including the annual programme of entertainment events (providing that if the relevant Director, or other officer with delegated powers, is of the view that the event is a major event or has corporate budgetary or policy implications the matter shall be referred to the Policy & Resources Committee).

6. Leisure, Sports and Recreation

To exercise the Council's functions in relation to the provision and management of leisure, sports and recreation facilities.

7. Museums

To exercise the Council's functions in relation to museums, art galleries, historic buildings and their gardens and the functions of the Council regarding public records.

8. Planning

To exercise the Council's functions as the local planning authority (to the extent that they are not development control functions delegated to the Planning Committee), including the formulation and development of the Development Plan Documents prior to their adoption by Full Council.

9. Seafront for Leisure

To exercise the Council's functions regarding leisure activities undertaken on the seafront including the esplanade, beach and foreshore.

10. Tourism & Marketing

To exercise the Council's functions in relation to tourism, marketing and conferences.

11. Community Wealth Building and Social Value

To exercise the Council's functions regarding the promotion of community wealth and social value including, but not limited to, the co-ordination of policies and make recommendations to the relevant Committees of the Council.

ALLOCATIONS OF COMMITTEES

Appendix 2

Committees, Sub-Committees, Boards and Joint Committees	No. Seats	Labour	Green	Conservative	B&H Independent	Independent
Strategy, Finance & City Regeneration	10	8	1	1		
Children, Families & Schools	10	7	2	1		
City Environment, South Downs & the Sea	10	8	1	1		
Transport & Sustainability	10	8	1	1		
Housing & New Homes	10	8	1	1		
Culture, Heritage, Sport, Tourism & Economic Development	10	8	1	1		
Equalities, Community Safety & Human Rights	10	7	2	1		
Audit & Standards	8	5	1	1		1
Licensing*	15	11	2	2		
Planning	10	7	1	1	1	
Personnel Appeals Sub-Committee (Panel)	3	1	1	1		
Health Overview & Scrutiny	10	7	2	1		
Total	116	85	16	13	1	1

Other Bodies Not included in the equation for the allocation of seats:	No. Seats	Labour	Green	Conservative	B&H Independent	Independent
Health & Wellbeing Board	5	3	1	1		
Adult Social Care & Public Health Sub-Committee	5	4	1			
Corporate Parenting Board	5	4	1			
Urgency Sub-Committees	3	2	1			
Licensing Panels	3	2	1			
Joint Committees						
Greater Brighton Economic Board	2	2				
Sussex Health Care Assembly	1	1				

MEMBERSHIP OF COMMITTEES & SUB-COMMITTEES 2023/2024

POLICY COMMITTEES:

STRATEGY, FINANCE & CITY REGENERATION COMMITTEE (10)

Labour Group	Green Group	Conservative Group	Brighton & Hove Independents	Independent Member	Co-optees / standing invitees
Cllr Sankey (Chair) Cllr Taylor (Deputy Chair) Cllr Robins Cllr Williams Cllr Pumm Cllr Rowkins Cllr Muten Cllr Cattell	Cllr Shanks (Opp Spokes)	Cllr McNair			Anusree Biswas Sasi

CHILDREN, FAMILIES & SCHOOLS (10)

Labour Group	Green Group	Conservative Group	Brighton & Hove Independents	Independent Member	Co-optees / standing invitees
Cllr Helliwell (Joint Chair) Cllr Taylor (Joint Chair) Cllr Hamilton (Deputy Chair) Cllr Daniel Cllr Goddard Cllr Allen Cllr Mistry	Cllr Shanks (Opp Spokes) Cllr Goldsmith	Cllr Hogan			Lesley Hurst (Diocesan Director of Education) Simon Parr (Catholic Diocese) Adam Muirhead (Community Works Rep) Becky Robinson (PaCC)

CITY ENVIRONMENT, SOUTH DOWNS & THE SEA COMMITTEE (10)

Labour Group	Green Group	Conservative Group	Brighton & Hove Independents	Independent Member
Cllr Rowkins (Chair) Cllr Fowler (Deputy Chair) Cllr Winder Cllr Robinson Cllr Galvin Cllr Burden Cllr Muten Cllr Alexander	Cllr Picket (Opp Spokes)	Cllr Theobald		

TRANSPORT & SUSTAINABILITY COMMITTEE (10)

Labour Group	Green Group	Conservative Group	Brighton & Hove Independents	Independent Member
Cllr Muten (Chair) Cllr Wilkinson (Deputy Chair) Cllr Loughran Cllr Galvin Cllr Pumm Cllr Asaduzzaman Cllr Miller Cllr Robinson	Cllr Davis (Opp Spokes)	Cllr Bagaeen		

HOUSING & NEW HOMES COMMITTEE (10)

Labour Group	Green Group	Conservative Group	Brighton & Hove Independents	Independent Member
Cllr Williams (Chair) Cllr Colzak (Deputy Chair) Cllr Nann Cllr Baghoth Cllr Grimshaw Cllr Oliveira Cllr Sheard Cllr Fowler	Cllr McLeay (Opp Spokes)	Cllr Meadows		

CULTURE, HERITAGE, SPORT, TOURISM & ECONOMIC COMMITTEE (10)

Labour Group	Green Group	Conservative Group	Brighton & Hove Independents	Independent Member
Cllr Robins (Chair) Cllr McGregor (Deputy Chair) Cllr Miller Cllr Hewitt Cllr Cattell Cllr Goddard Cllr Thomson Cllr Stevens	Cllr Hill (Opp Spokes)	Cllr Bagaen		

EQUALITIES, COMMUNITY SAFETY & HUMAN RIGHTS COMMITTEE (10)

Labour Group	Green Group	Conservative Group	Brighton & Hove Independents	Independent Member	Co-optees/ Independent Persons
Cllr Pumm (Chair) Cllr Winder (Deputy Chair) Cllr Czolak Cllr Alexander Cllr Gajjar Cllr Mistry Cllr McGregor	Cllr Goldmith (Opp Spokes) Cllr Pickett	Cllr Lyons			

REGULATORY COMMITTEES:

AUDIT & STANDARDS COMMITTEE (8) (plus 3 Independent Co-optees)

Labour Group	Green Group	Conservative Group	Brighton & Hove Independents	Independent Member	Independent Persons
Cllr Robinson (Spokes) Cllr Czolak Cllr Burden Cllr Cattell Cllr Daniel	Cllr West (Chair)	Cllr Meadows		Cllr Atkinson	David Bradley David Gill Barbara Beardwell

SUB-COMMITTEES:**LICENSING & LICENSING (2003) COMMITTEES (15)***Licensing Panels – (These are a Sub-Committee and membership is taken from the Committee Members)*

Labour Group	Green Group	Conservative Group	Brighton & Hove Independents	Independent Member
Cllr Daniel (Chair) Cllr Sheard (Deputy Chair) Cllr Czolak Cllr Thomson Cllr Hewitt Cllr Baghoth Cllr McGregor Cllr Robinson Cllr Fowler Cllr Cattell Cllr Nann	Cllr Pickett (Opp Spokes) Cllr Davis	Cllr Theobald Cllr Lyons		

PLANNING COMMITTEE (10)*Substitutes taken from a pool of trained Members*

Labour Group	Green Group	Conservative Group	Brighton & Hove Independents	Independent Member
Cllr Loughran (Chair) Cllr Allen (Deputy Chair) Cllr Hamilton Cllr Nann Cllr McGregor	Cllr Shanks (Opp Spokes)	Cllr Theobald	Cllr Fishleigh	

Cllr Thomson				
Cllr Robinson				

PERSONNEL APPEALS SUB-COMMITTEE (3)

Personnel Appeals Panels – (Taken from the Sub-Committee and a pool of trained Members)

Labour Group	Green Group	Conservative Group	Brighton & Hove Independents	Independent Member
Julie Cattel	Cllr Shanks	Alistair McNair		

OVERVIEW & SCRUTINY

HEALTH OVERVIEW & SCRUTINY COMMITTEE (10)

Labour Group	Green Group	Conservative Group	Brighton & Hove Independents	Independent Member
Cllr Fowler (Chair) Cllr Baghoth (Deputy Chair) Cllr Evans Cllr Wilkinson Cllr Simon Cllr Robins Cllr Asaduzzaman	Cllr Hill Cllr McLeay	Cllr Lyons		

Boards, Joint Committees and Area Panels

not included in the political balance calculations:

HEALTH & WELLBEING BOARD (5)

Labour Group	Green Group	Conservative Group	Brighton & Hove Independents	Other Members/Co-Optees
Cllr Oliveira (Chair) Cllr Burden Cllr Galvin	Cllr West	Cllr Hogan		Lola Banjoko, NHS Sussex Ash Scarff, NHS Sussex Siobhan Melia, Sussex Community NHS Foundation Trust Dr Jane Padmore, Sussex Partnership NHS Foundation Trust Dr Andy Heeps, University Hospitals Sussex NHS Foundation Trust Alan Boyd, Healthwatch Brighton & Hove Joanna Martindale, CVS representative Tom Lambert, CVS representative Annie Callanan, Independent Chair, Safeguarding Adults Board

HWB SUB-COMMITTEE:

ADULT SOCIAL CARE & PUBLIC HEALTH SUB-COMMITTEE (5)

Labour Group	Green Group	Conservative Group	Brighton & Hove Independents	Independent Member
Cllr Burden (Chair) Cllr Winder Cllr Galvin Cllr Miller	Cllr West			

CORPORATE PARENTING BOARD (5)

Labour Group	Green Group	Conservative Group	Brighton & Hove Independents	Independent Member
Cllr Sankey Cllr Helliwell Cllr Daniel Cllr Taylor	Cllr Picket			

JOINT BOARDS:**GREATER BRIGHTON ECONOMIC BOARD (2)**

Labour Group	Green Group	Conservative Group	Brighton & Hove Independents	Independent Member
Cllr Sankey Cllr Goddard				

JOINT COMMITTEES:**SUSSEX HEALTH & CARE ASSEMBLY (SHCA) (1)**

A Joint Committee of Brighton & Hove City Council, West Sussex County Council, East Sussex County Council and the NHS Sussex Integrated Care Board with the provisional terms of reference attached at Appendix 4

Labour Group	Green Group	Conservative Group	Brighton & Hove Independents	Independent Member
Cllr Oliveira				

	Area Housing Panels 2023/24	No. of Cllrs	Ward Councillors
1	Central Area Housing Panel		
	Hanover & Elm Grove	3	Cllr Ty Galvin Cllr Tim Rowkins Cllr Maureen Winder
	Kempton***	2	Cllr Bharti Gajjar Cllr Gary Wilkinson
	Queen's Park*	2	Cllr Tristram Burden Cllr Chandni Mistry
	Regency**	2	Cllr Chloe Goldsmith Cllr Alison Thomson
	West Hill & North Laine	2	Cllr Ellen McLeay Cllr Sue Shanks
2	East Area Housing Panel		
	Rottingdean & West Saltdean	2	Cllr Mark Earthey Cllr Bridget Fishleigh
	Whitehawk & Marina	2	Cllr David McGregor Cllr Gill Williams
	Woodingdean	2	Cllr Jacob Allen Cllr Jacqui Simon

3	North Area Housing Panel		
	Coldean & Stanmer	2	Cllr Mitchie Alexander Cllr Tobias Sheard
	Hollingdean & Fiveways****	3	Cllr Mohammed Asaduzzaman Cllr Bruno De Oliveira Cllr Theresa Fowler
	Moulsecoomb & Bevendean	3	Cllr Amanda Evans Cllr Ty Goddard Cllr Jacob Taylor
	Patcham & Hollingbury	3	Cllr Alistair McNair Cllr Anne Meadows Cllr Carol Theobald
	Preston Park*****	3	Cllr Steve Davis Cllr Liz Loughran Cllr Kerry Pickett
	Round Hill	2	Cllr Raphael Hill Cllr Pete West
4	West Area Housing Panel		
	Brunswick & Adelaide	2	Cllr Andrei Czolak Cllr Jilly Stevens
	Central Hove	2	Cllr Emma Daniel Cllr Joy Robinson
	Goldsmid	3	Cllr Birgit Miller Cllr Trevor Muten Cllr Jackie O'Quinn
	Hangleton & Knoll	3	Cllr Faiza Baghoth Cllr Amanda Grimshaw Cllr John Hewitt

	North Portslade	2	Cllr Peter Atkinson Cllr Lucy Helliwell
	South Portslade	2	Cllr Les Hamilton Cllr Alan Robins
	Westbourne & Poets Corner	2	Cllr Julie Cattell Cllr Leslie Pumm
	Westdene & Hove Park*****	3	Cllr Samer Bagaeen Cllr Emma Hogan Cllr Ivan Lyons
	Wish	2	Cllr Paul Nann Cllr Bella Sankey

* Queen's Park ward consists of part of the former Queen's Park ward and the Craven Vale estate, formely in East Brighton ward. Craven Vale estate has therefore moved from East Area to Central Area.

**Regency's ward boundaries have changed slightly to include Windlesham House and Temple Heights. These two blocks have therefore moved from West Area to Central Area

***Kemptown is a new ward consisting of parts of the old Queen's Park, East Brighton and Rottingdean Coastal wards. The half of the ward that lies east of Bloomsbury Place and College Place have therefore moved from East Area to Central Area.

****Hollingdean & Fiveways is a new ward consisting of parts of the old Hollingdean & Stanmer, Preston Park and Withdean wards. The streets in the west of the ward bounded between Ditchling Road and Balfour Road have therefore moved from Central to North Area

*****Preston Park has moved from Central Area to North Area due to significant boundary changes. The ward is made up of parts of the old Preston Park and Withdean wards. Streets to the south of Preston Drove have moved from Central Area to North Area.

*****Westdene & Hove Park consists of the former Hove Park and Withdean wards. Westdene, formerly part of Withdean ward, has therefore moved from North Area to West Area.

	Name of Organisation	Description and Legal Position	Term of Office	Allocations	Nominations for 2023
	Appointments to Council Bodies:				
1	Members Advisory Group on Grants (3)	The delegations require grants in excess of £3000 to be approved following consultation with the Members' Advisory Group for grants.	Annual	2 Labour 1 Conservative	Cllr Chandni Mistry Cllr Les Hamilton Cllr Lyons
2	Brighton & Hove Legacy Fund (3)	To oversee the Brighton Community Fund, with grants made under the following two objectives: (i) Awards to community and voluntary organisations supporting children and young people across Brighton and Hove; and (ii) Awards to support aims and objectives of libraries.	Annual	2 Labour 1 Green	Cllr Amanda Grimshaw Cllr Bharti Gajjar Cllr Raphael Hill
3	The Brighton Fund (Mayor plus 4)	The primary objective of the Brighton Fund (approx. £1m) is the relief of Brighton residents who are over the age of 60 and who are in need, hardship or distress. The Charity's articles list the Mayor and 4 Councillors as making up the Board of Trustees.	Annual The Mayor plus	2 Labour 1 Green 1 Conservative	Cllr Mohammed Asaduzzaman Cllr Bruno De Oliveira Cllr Ellen McLeay Cllr Lyons
4	Open Market Community Interest Company (1)	Community Interest Company (CIC) incorporated to take ownership through a community asset transfer of the Brighton Open Market following redevelopment of the market site on London Road. The CIC is a private company limited by	4 years	1 Labour	Cllr Liz Loughran

	Name of Organisation	Description and Legal Position	Term of Office	Allocations	Nominations for 2023
		<p>guarantee where director's individual liability is restricted to £1.00. the Articles of Association provides for the Council to have 19% of the member voting rights and director representation on the CIC board, which avoids issues of influenced companies.</p> <p>One director is currently required to be appointed to the CIC board to represent the council's company membership. If the number of directors reaches 10 then the council has the right to appoint a second director.</p>			
5	Patrol Adjudication Joint Committee (1)	<p>A joint committee which requires Brighton & Hove City Cllr representation. The PATROL Adjudication Joint Committee enables Councils to exercise their traffic management functions jointly with the other councils. This includes appointing independent adjudicators to the Traffic Penalty</p> <p>Also sits on the Bus Lane Adjudication Service Joint Committee</p>	4 years	1 Labour	Cllr Trevor Muten
6	SACRE (4)	<p>The Standing Advisory Council on Religious Education (SACRE) is a body that every Local Authority is required to set up as a requirement of the 1988 Education Act. Its current terms of reference are to advise the authority upon such matters connected with religious worship in community schools and the religious education to be given in accordance with an agreed syllabus.</p>	4 years	2 Labour 1 Green 1 Conservative	Cllr Les Hamilton Cllr Bharti Gajjar Cllr Raphael Hill Cllr Lyons

	Appointments to Partnerships:		Term of Office	Allocations	Nominations for 2023
1	Brighton & Hove Armed Forces Community Covenant (3)	The Civil Military Partnership Board was established in 2012 in order to focus on the overall aims and objectives of the community covenant and help facilitate the provision of support to the Brighton & Hove Armed Forces Community.	4 years	1 Labour 1 Green 1 Conservative	Cllr Amanda Grimshaw Cllr Ellen McLeay Cllr Meadows
2	Brighton & Hove Connected (3)	Responsible for producing Sustainable Community Strategy and managing family of partnerships.	Annual	2 Labour 1 Green	Cllr Bella Sankey Cllr Ty Goddard Cllr Steve Davis
3	Brighton & Hove Economic Partnership (3)	The partnership acts as the voice of business on the Brighton & Hove and Greater Brighton City Region economies. Legal status: un-constituted partnership	4 years	2 Labour 1 Conservative	Cllr Amanda Evans Cllr Ty Goddard Cllr McNair
4	Brighton & Hove Food Partnership (1)	Aims to drive forward delivery of the Cities Food Strategy 'Spade to Spoon'. A Cllr is appointed to the Board of Directors.	4 years	1 Labour	Cllr Mitchie Alexander
4A	Brighton & Hove Safeguarding Children's Partnership (1)	Independently chaired, consists of three key agencies who collectively hold statutory responsibilities for keeping children and young people safe; the Local Authority, Health and Sussex Police. The BHSCP's objectives are to co-ordinate work undertaken by all agencies and individuals to safeguard and promote the welfare of children and young people and to ensure the	Annual	1 Labour	Cllr Lucy Helliwell

		effectiveness of that work.			
4B	Brighton & Hove Safeguarding Adult Board (2)	Statutory (Care Act) group of statutory, private, voluntary, and independent organisations across Brighton & Hove who work together to promote the welfare of vulnerable adults. Publish a strategic plan, an annual report and commission Safeguarding Adults Reviews (SARs).	Annual	2 Labour	Cllr Tristram Burden Cllr Ty Galvin
4C	Community Safety Partnership Board (3)	The Community Safety Partnership Board is responsible for ensuring the statutory and other duties of the Community Safety Partnership Board are delivered effectively and efficiently by its Responsible Authorities and partners. The overarching duty is to reduce crime and disorder, improve community safety and reduce re-offending in Brighton & Hove. This duty is set out in the Crime and Disorder Act 1998 and in subsequent guidance and legislation.	Annual	2 Labour 1 Conservative	Cllr Andrei Czolak Cllr Emma Daniel Cllr Samer Bageen
4D	Downland Advisory Panel (5)	Allows Brighton & Hove City Council to draw on and access local skills, experience and expertise, to advise on the management of the City Downland Estate and assist with the strategic direction and implementation of the City Downland Estate Plan – its policy development, plans and delivery.	Annual	3 Labour 1 Green 1 Conservative	Cllr Theresa Fowler Cllr Mitchie Alexander Cllr Trevor Muten Cllr Pete West Cllr Samer Bageen
5	Equalities and Inclusion Partnership (1)	The partnership is commissioned by Brighton & Hove Connected to drive improvements in community engagement, specifically collaborative working between public services and communities, to reduce inequality and foster community resilience and activity.	4 years	1 Labour	Cllr Leslie Pumm

5A	East Sussex Strategic Planning Group (1)	The purpose of the Strategic Planning Members Group is to raise awareness of cross boundary issues and explore key matters of concern. Quarterly meeting – Planning Lead Councillor attends.	4 years	1 Labour	Cllr Jacob Allen
5B	Coastal West Sussex Strategic Planning Board (1)	Comprises lead councillors from each of the local planning authorities across Coastal West Sussex and Greater Brighton. The Board is an advisory body whose remit is to: -identify and manage spatial planning issues that impact on more than one local planning area across the Coastal West Sussex and Greater Brighton area; and -support better integration and alignment of strategic spatial and investment priorities in the Coastal West Sussex and Greater Brighton area.		1 Labour	Cllr Liz Loughran
6	Coast 2 Capital Local Enterprise Partnership (1)	Local business led partnership between local authorities and businesses seeking to determine local economic priorities and drive economic growth and the create local jobs. Leader of the Council.	4 years	1 Labour	Cllr Bella Sankey
6A	Joint Staff Consultation Forum (6)	The role of the Joint Staff Consultation Forum is to provide a mechanism for regular communication and consultation (a) in support of the Council’s approach to working in partnership with its recognised trade unions and professional associations and (b) to maintain a healthy employee relations climate.	4 years	4 Labour 1 Green 1 Conservative	Cllr Bella Sankey Cllr Paul Nann Cllr Julie Cattell Cllr Jacqui Simon Cllr Steve Davis Cllr Alistair McNair
6B	Orbis Partnership Oversight Board (2)	To oversee and monitor the delivery of the Orbis Partnership for the benefit of each	Annual	2 Labour	Cllr Joy Robinson Cllr Jacob Taylor

		participating council. Annual meeting.			
6C	One Voice Partnership (3)	The One Voice partnership is based on empowering communities by ensuring positive media messages on local BME and minority communities, developing community resilience against extremism and terrorism, ensuring joint working to support cohesion and integration and facilitating these communities to come together to celebrate shared values around promoting inclusion, pluralism and partnership working.	Annual	2 Labour 1 Conservative	Cllr Leslie Pumm Cllr Mohammed Asaduzzaman Cllr Ivan Lyons
6D	Prevent Board (1)	The Prevent Board coordinates activities with partners to tackle and reduce risks of people joining or supporting all forms of terrorism. The Board works with communities to develop resilience to extremist influences which support terrorism.	Annual	1 Labour	Cllr Andrei Czolak
7	Transport for the South East (1)	A Member Partnership Board at Leader or Executive / Lead Councillor level comprising representation from 16 Local Transport Authorities within the South East Region.. Its role is to set a Transport Strategy and further represent and deliver Transport Infrastructure and support Growth for the Region and work in partnership with Government and Strategic Agencies including Network Rail, Highways England, National Parks, 5 LEPs and 44 Boroughs & Districts.	4 years	1 Labour	Cllr Trevor Muten
8	Transport Partnership (3)	Formed in 2009, bringing together various partners with an overlapping interest in transport within the city, the Transport Partnership's aim is to assist in developing an integrated and accessible transport system that minimises damage to the environment and promotes sustainable and healthy travel choices that will contribute to a safer, cleaner, quieter city, and contributes towards the delivery of the Community	4 years	2 Labour 1 Green	Cllr Trevor Muten Cllr Gary Wilkinson Cllr Steve Davis

		Strategy's other key priority areas.			
9	Enhanced Bus Partnership (2)	<p>The Enhanced Partnership is the formal, legally binding, agreement between the Council and Bus Operators which has been established under the Transport Act 2000 (as amended by the Bus Services Act 2017). Its aim is to deliver the council's Bus Service Improvement Plan [BSIP], which sets out the strategic vision for how the council and bus operators will improve bus services in the city. This includes:-</p> <ul style="list-style-type: none"> • Increase bus passenger numbers • Reduce bus journey times • Increase bus passenger satisfaction levels • Improve bus reliability 	4 years	2 Labour	<p>Cllr Trevor Muten Cllr David McGregor</p>
10	Youthwise (3)	Views and recommendations from this group will be taken into account and will be represented at the Children, Young People and Skills Committee by the Councillors and Youth Council representative. Membership includes young people from different areas, groups and youth services in the city including representatives from the Youth Council, Children in Care Council, commissioned youth projects and other youth organisations	Annual	<p>2 Labour</p> <p>1 Green</p>	<p>Cllr Sheard Cllr Chandni Mistry</p> <p>Cllr Chloe Goldsmith</p>

	Appointments to Outside Bodies:				
1	Brighton & Hove Barnardo's Link Plus Fostering Panel (1)	Jointly constituted Fostering Panel that hears Barnardo's cases	4 years	1 Labour	Cllr Emma Daniel

1A	Brighton & Hove Estates Conservation Trust (2)	Registered charity with objectives to improve the conservation and enhancement of the natural and built environment of the south downs, in particular Stanmer Park.	4 years	2 Labour	Cllr Theresa Fowler Cllr Robinson
2	Brighton & Hove Music Trust (3)	Approximately £125k fund invested to advance education by promoting the study and practice of music amongst students of all ages normally resident in Brighton in Hove.	Annual	2 Labour 1 Conservative	Cllr Birgit Miller Cllr Tim Rowkins Cllr Emma Hogan
3	Brighton & Hove Seaside Community Homes Ltd (3)	A not-for profit charitable company set up by the Council to raise investment to improve empty properties – 499 empty properties leased to Seaside Homes by the Council. 3 Members who are <u>not</u> members of P&R or Housing Committees.	4 years	2 Labour 1 Green	Cllr Liz Loughran Cllr Jacob Allen Cllr Kerry Pickett
4	Brighton Dome & Festival Limited (2)	Charitable Trust with 2 Cllrs appointed to the Board of Trustees.	3-years	2 Labour	Cllr Jackie O’Quinn Cllr Jilly Stevens
5	East Sussex Fire Authority (6)	Under the East Sussex Fire Services (Combination Scheme) Order 1996 each constituent authority appoints members to the Fire Authority	4 years	4 Labour 1Green 1 Conservative	Cllr Ty Goddard Cllr Amanda Evans Cllr Mohammed Asaduzzaman Cllr Trevor Muten Cllr Pete West Cllr Carol Theobald
6	East Sussex Pension Board (1)	A new Board required to be established by The Local Government Pension Scheme (Amendment) (Governance) Regulations 2015.	Annual	1 Labour	Cllr Bharti Gajjar

7	Gorham's Gift ((3)	Trust managing parts of Telscombe Village left to the Council.	4 years	2 Labour 1 B&H Independent Group	Cllr Fowler Cllr Loughran Cllr Bridget Fishleigh
8	Homes for Brighton & Hove LLP (3)	Partnership between Brighton & Hove City Council and the Hyde Group to provide new affordable homes for local people, specifically for lower income households in Brighton & Hove.	4 years	2 Labour 1 Green	Cllr Gill Williams Cllr Andrei Colzak Cllr Ellen McLeay
9	Local Government Association (4)	Representatives attend the LGA Annual Conference and membership provides access to seminars/information.	Annual	2 Labour 1 Green 1 Conservative	Cllr Bella Sankey Cllr Tristram Burden Cllr Steve Davis Cllr Carol Theobald
10	Sussex Police & Crime Panel (2)	A joint Committee required by Regulations to monitor and support the role of the Police and Crime Commissioner. First member from majority group. Second member to be confirmed to reflect overall political composition of SPCP.	4 years	1 Labour 1TBC	Cllr Andrei Colzak
11	Race Ground Lessees (2)	Two Directors are required to be appointed to the Raceground Company to reflect the Council's shareholding in the Company.	4 years	2 Labour	Cllr John Hewitt Cllr Ty Galvin
12	Shoreham Port Authority LA Liaison Committee (1)	This Local Authority Liaison Committee and a Port Users group have also been established to provide a mechanism by which key stakeholders can formally communicate with Port representatives.	4 years	1 Labour	Cllr Joy Robinson
13	Shoreham Harbour Leaders Board (1)	To deliver the regeneration of Shoreham Harbour. Membership includes Shoreham Port Authority, Adur, BHCC and WSCC. Planning	4 years	1 Labour	Cllr Liz Loughran

		lead member or Leader attends.			
14	South Downs National Park Authority (1)	Responsible for Planning, Governance and Policy for South Downs National Park. Required by Regulations.	4 years	1 Labour	Cllr Theresa Fowler
15	Southern Regional Flood & Coastal Committee (1)	The Regional Flood and Coastal Committee (RFCC) is a committee established by the Environment Agency under the Flood and Water Management Act 2010 that brings together members appointed by Lead Local Flood Authorities (LLFAs) and independent members.	4 years	1 Labour	Cllr Theresa Fowler
16	Sussex IFCA (1)	Inshore Fishing and Conservation Authority. Cllr Committee member. Managing a sustainable marine environment.	4 years	1 Labour	Cllr Theresa Fowler
17	The Royal Pavilion Trust Board (3)	3 members appointed to the board.	3 Years	2 Labour 1 Green	Cllr Alan Robins Cllr Amanda Grimshaw Cllr Sue Shanks
18	The West Pier Trust Board (1)	The West Pier Trust is a charity and a limited company which owns the pier and the rights that attach to it. It is non-profit making. The objects for which the Trust is established are: 1. to preserve and enhance for the public benefit the area comprising the Pier, the foreshore around and below it and their immediate surroundings which are hereinafter referred to as 'the area of benefit'; 2. to promote high standards of planning and architecture in the area of benefit;	4 years	1 Labour	Cllr Alan Robins

		3. to secure the preservation protection development and improvement of features of historic interest in the area of benefit.			
19	University of Sussex Court (1)	Meets Annually as the Sussex Annual Forum to promote the Research, Teaching and interests of the University to the local area and enhance relationships with businesses.	4 years	1 Labour	Cllr Ty Goddard

	Area of responsibility	Lead Member
	Strategy, Finance & City Regeneration	
	Co-leads on Procurement	Cllr Joy Robinson & Cllr Tristram Burden
	Major Projects	Cllr Julie Cattell
	Customer Support	Cllr Jilly Stevens
	Human Resources	Cllr Julie Cattell
	Communications	Cllr Jilly Stevens
	Trade Union Liaison and Whistleblowing	Cllr Jacqui Simon
	Housing & New Homes	
	Homelessness	Cllr Paul Nann
	Housing Liaison for Equalities	Cllr Faiza Baghoth
	Home Move and Transfers	Cllr Amanda Grimshaw
	Rehabilitation	Cllr TJ Sheard
	Culture, Heritage, Sports, Tourism & Economic Development	
	Sport & Leisure	Cllr John Hewitt
	Culture	Cllr Birgit Miller
	City Centre Renewal	Cllr Alison Thomson
	Business Support, Growth & Innovation	Cllr Ty Goddard
	Night-time Economy	Cllr David McGregor
	Planning Policy	Cllr Gill Williams

	Community Wealth Building		Cllr Amanda Evans
	Equalities, Community Safety & Human Rights		
	Community Safety		Cllr Andrei Czolak
	Food Poverty		Cllr Mitchie Alexander
	Disability Rights		Cllr Bharti Gajjar
	Refugee & Migrant Integration		Cllr Chandni Mistry
	City Environment, South Downs and The Sea		
	Green Spaces		Cllr Maureen Winder
	South Downs National Park & Marine Biodiversity		Cllr Theresa Fowler
	Health & Well Being		
	Lead Member for Adult Services		Cllr Tristram Burden
	Ageing Well		Cllr Ty Galvin
	Children, Families & Schools		
	Lead member for Children's Services.		Cllr Lucy Helliwell
	Child Safeguarding		Cllr Emma Daniel
	Audit & Standards		
	Audit & Standards		Cllr Joy Robinson